

North Perth Public Library



Policy Title: **Exhibits and Displays**

Policy Type: **Operational**

Effective Date: **May 2019**

Policy Number: **OP-15**

Last Review/Revision Date: **June 2021**

The purpose of this policy is to outline how the North Perth Public Library (NPPL) chooses to temporarily exhibit works of art or other property not owned by the Library in order to support community initiatives, enhance the environment of the Library, and encourage visits to the Library.

Recognizing that the library does not have adequate storage facilities for art and that the collection of visual art has not been a mandate of the Library, offers of permanent donations of visual art and other memorabilia will be referred to appropriate institutions such as the Gallery Stratford or the Stratford-Perth Museum.

Section 1: North Perth Arts and Culture Council Artist of the Month

1. The Library, as part of its partnership with the North Perth Arts and Culture Council (NPACC), provides display space for the Artist of the Month. The selection and scheduling of these artists is made by the NPACC in consideration of this policy.

Section 2: Subject Matter

1. The NPPL supports intellectual freedom, as per *FN-03 Intellectual Freedom*. Just as library collections present many viewpoints, artwork can also contain various images and messages. Artists are encouraged to consider the public library environment when selecting works for display in the Library.
2. The Library reserves the right to judge the suitability of objects submitted for exhibition and may refuse to exhibit an item it deems unsuitable. Criteria for refusal to exhibit an item are to be used as guidelines and may include:
 - Size of item
 - Content of item
 - Item is contrary to North Perth Public Library policies or municipal, provincial and federal legislation such as the Human Rights Code.

Section 3: Physical Requirements of the Exhibit of Display

1. Placement of the exhibit is at the sole discretion of the Library
2. The Library will not display any item that requires physical alterations to facilities, but may accept items that are free-standing or in display cases provided by the owner.
3. Exhibitors are responsible for the set-up and removal of their displays

Section 4: Liability

1. The Library accepts no responsibility for supervision of displays and is not responsible for lost, damaged, or stolen items.
2. Exhibitors will assume all insurance coverage and liability.
3. All owners are required to sign a waiver absolving the NPPL Board of all claims and damages incurred as a result of the exhibit. (See Appendix A)

Section 5: Sales

1. Exhibitors business cards may be left with the exhibit. Prices may not be displayed on the items.
2. Customers interested in purchasing artworks must contact the artist directly.

Related Documents:

- *FN-03 Intellectual Freedom County of Perth Joint Accessibility Plan*
- *Waiver of Liability*

Exhibits and Displays (continued)

Appendix A - Waiver of Liability

This waiver of liability between the exhibitor and the North Perth Public Library Board waives any liability on the part of the Board or its employees with regard to the public display by the undersigned of his/her exhibit at the North Perth Public Library.

Exhibitor's Full Name: _____

Address: _____

Email/Phone: _____

Location of Exhibit: _____

Exhibition Dates: _____

I, the above named, have read the Exhibits and Displays Policy and hereby assume all risks and hazards associated with displaying any artwork/exhibit at the North Perth Public Library.

I hereby expressly release and hold harmless the North Perth Public Library Board and staff from any and all claims which I may have against them resulting from damage, loss or theft of the items I am voluntarily submitting.

Exhibitor Signature

Date

Witness Signature